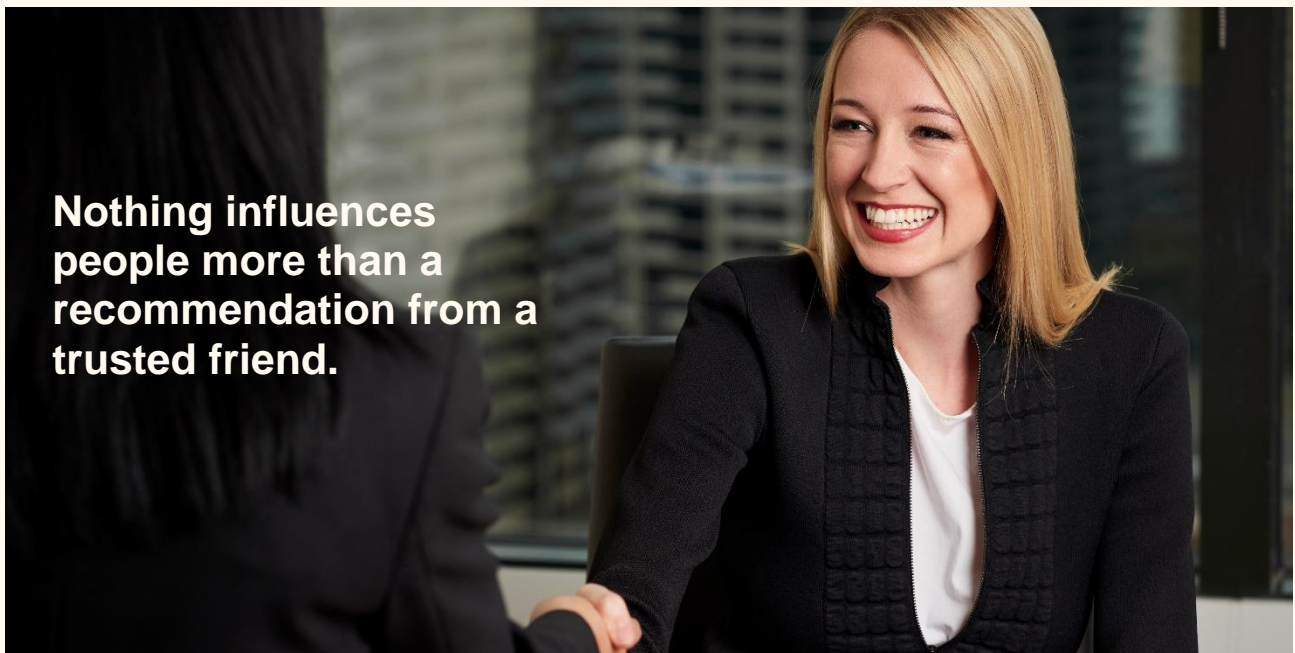


# Servcorp Referral Program

## Client Referrals



**Nothing influences people more than a recommendation from a trusted friend.**

Referrals received from our clients are the most rewarding enquiries, as it shows that our clients trust in our product enough to recommend it to their business contacts, family or friends.

For every successful referral you pass on to Servcorp we will reward you with the following commission:

- **Serviced Office** referrals:
  - Referee receives 10% of the referral's rental agreement.
  - Referral receives 4 months free on 12 month agreement. Plus a ¥1,000 team service and boardroom voucher.
- **Coworking** referrals:
  - Referee receives ¥2,500. This can be paid in cash or as a discount on their own services.
  - Referral receives ¥2,500 team services and boardroom voucher.
- **Virtual Office** referrals:
  - Referee receives ¥1,500. This can be paid in cash or as a discount on their own services.
  - Referral receives ¥1,500 team services and boardroom voucher.
- **The Membership** referrals:
  - Referee receives ¥250. This can be paid in cash or as a discount on their own services.
  - Referral receives a ¥250 team service voucher (additional to standard voucher inclusions).
- **Meeting rooms, boardrooms, private office**
  - Referee receives ¥250. This can be paid in case or as a discount on their own services.
  - Referral receives a waiver of their booking fee. Plus a ¥250 team service voucher.

## **Terms:**

Referee registers referral via email to their Servcorp Manager

- Commission is paid on successful referral sales. Unique referrals only.
- Commission only paid after receipt of referral's first payment.
- Referrals will receive payment within 8 weeks of successful sale.
- Referees have 90 days from signing up to use their voucher.